Seminars Scheduling

The SOPES and Deviance seminars will alternate every other Friday. The Stratification Seminar will have Monday afternoons at 3:30. If it is necessary or desired (e.g. when someone from out of town is coming through and we need to bend to fit their schedule in order to have them speak at a seminar) seminars can, obviously, change their schedule, but they should do so by speaking to the leader of the seminar that already "owns" the day that they want to switch to. If the leaders can work that out, fine. If they can't, the group that wants to change the schedule will have to defer to the group that already "owns" that day. In that event the seminar leader who wished to make a change should speak with the Main Office staff to try to schedule Savery 245 for their seminar. If 245 is booked, that seminar will need to turn to University Room Assignments to find an alternative location.

Any switching that is mutually agreed upon by the seminar leaders is fine.

On Wednesday afternoons at 3:30 Savery 409 is reserved for Department events and meetings. If a Wednesday is open, 409 can be reserved with the understanding that if the Department needs the room, even at the last minute, that the scheduled event may be bumped to Savery 245.

To make scheduling more predictable, the director of the Deviance Seminar should establish in Spring quarter which Friday (the first or second Friday) will be the first seminar meeting the following Fall. After that, the Deviance Seminar and SOPES will have alternating Fridays.

This policy was agreed to by faculty and graduate leaders of the three seminars and the Chair of the Department on 11/22/2010. Going forward it will be in enforced unless a change is mutually agreed upon by the seminar directors.

Policies and procedures/seminars scheduling November 22, 2010