



UNIVERSITY OF WASHINGTON
MULTIPLE CHECK REQUEST
 FINANCIAL SERVICES TAX DESK, BOX 351120

Reason for Payment		Service Date or Period	Transaction Code 50
Department	Department Contact		Department Phone
		Box Number	
Status (required)	Preparer's Signature	Authorizing Official's Signature	
<input type="checkbox"/> U.S. Citizen	Date Signed	Date Approved	
<input type="checkbox"/> Resident Alien			

Check Handling Instructions:

<input type="checkbox"/> Mail to Permanent Address	<input type="checkbox"/> Hold for Pick-up: Phone _____	<input type="checkbox"/> Send to: 3. c/o _____
	Call _____	4. Box _____

Invoice Number	Invoice Date
BUDGET NUMBER	OBJECT CODE

* Privacy Act Notice: IRC Section 6109 requires most recipients for services performed to give taxpayer identification numbers to payers who must report the payments to IRS. IRS uses the numbers for identification purposes. Payers must be given the numbers whether or not recipients are required to file tax returns. Payers must generally withhold taxes from taxable payments to a payee who does not furnish a taxpayer identification number to a payer. Certain penalties also apply.

VENDOR NUMBER (if any)	*U.S. TAXPAYER ID NUMBER	1099 TYPE (Fin. Svc. use only)	1. Name as recorded with IRS or Social Security 3. Permanent address 4. Permanent address (Foreign City and ZIP) 5. City, State and ZIP code (Foreign country)	U.S. Dollar Amount	Liq. Code
			1. 3. 4. 5.		N
			1. 3. 4. 5.		N
			1. 3. 4. 5.		N
			1. 3. 4. 5.		N
			1. 3. 4. 5.		N
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TC 50

Budget Number _____

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