FAILURE TO MEET REQUIREMENTS

FIRST WARNING

When a student falls behind minimum progress for the first time, the student may be issued a warning.

- A student placed on warning is reviewed again during the following quarter in residence.
- Warnings issued during Spring Quarter may be reviewed again during Autumn Quarter rather than during Summer Quarter.
- See Academic Progress for minimum progress criteria.

A student placed on warning may petition the Graduate Program Committee for:

- Permission to go on Leave of Absence for a specified period not to exceed one year
- Continuation of warning status
- Restoration of “good standing” status

Possible decisions of the Graduate Program Committee:

- If the GPC decides that the student has regained minimum progress when reviewed the following quarter, the student will be restored to good standing.
- If there are special extenuating circumstances, the GPC may grant permission for the student to go on Leave of Absence or to continue the warning status.
- If the warning status is continued, the case may be reviewed again the next quarter following (i.e., during the second quarter following the original warning).
- The GPC may recommend to the Graduate School that the student be placed on probation:
  - If the student has not regained minimum progress after two quarters
  - If the circumstances do not warrant permission to go on-leave or to continue the warning status

SUBSEQUENT WARNINGS

If a student falls behind minimum progress a second time after having regained minimum progress following the first warning:

- The same procedure as used for the first warning will be followed.
- The GPC can be expected to be less inclined to extend the warning and probation status beyond one quarter for each.

A third failure to maintain minimum progress:

- May result in the imposition of probation status without a warning status immediately preceding it
- The probation status may not be extended more than one quarter prior to the imposition of final probation if minimum progress has not been regained.

PROBATION

The case of each student placed on probation will be reviewed during each quarter that the probation is in effect (except Summer Quarter).

Possible decisions of the Graduate Program Committee:

- When the student has regained minimum progress, the GPC will ordinarily recommend to the Graduate School the probationary status be removed.
See Academic Progress for minimum progress criteria.

- If the student has not regained minimum progress at the time of the first review after placement on probation, the GPC may recommend:
  - Continuation of the probation status (the ordinary action if the expectation is that the student will achieve minimum progress during the quarter immediately following)
  - The status of “final probation”

**FINAL PROBATION**

Ordinarily, if a student on final probation has not regained minimum progress by the end of the quarter immediately following:

- The Graduate Program Committee will recommend termination from the program.
- The Committee may recommend a continuation of the final probation status if circumstances warrant.

**RELATED GRADUATE SCHOOL MEMORANDA**

- Memorandum No. 16 outlines the Graduate School's policy on Continuation or Termination of Students
- Memorandum No. 33 outlines the Academic Grievance Procedure